

MINUTES OF THE COTTONWOOD HEIGHTS HISTORIC COMMITTEE HELD APRIL 13, 2013 IN THE  
CITY OFFICE MEETING ROOM

MEMBERS PRESENT: Tom Shimizu, Chairman, Gayle Conger, Beverly Lund, John Glauser,  
Sylvia Orton, Don Antczak

OTHERS PRESENT: Ann Eatchel, City Events Planner

MEMBERS EXCUSED: Mike Peterson, City Councilman, Jerri Harwell, Dean Smart, Max Evans,  
Jerry Christensen, Pat Menlove

Tom Shimizu opened the meeting at 6:25 P.M. He introduced Ann Eatchel who is covering the meeting in place of Councilman Mike Peterson, who is in St. George attending a meeting of City and County Governments.

Ms. Eatchel reported that she has turned in the application for the ZAP Grant. We should know in a couple of months if we are accepted. She asked for the full \$5,000.00, in hopes it will help cover the cost of the educational trail markers and maybe also the educational brochures. She included as much information possible regarding the historic and educational value of the trail markers and how much the trail will be used. If we get the grant the City will match it with the \$6,000.00, which has been set aside for the trail markers project. Any remaining funds will be used for the educational brochure and trail guides. This trail will be used by thousands each year. Ms. Eatchel also put in the application that if there was money left over our committee will use it for restoring old photos, such as those used for Butlerville Days. She thanked Gayle Conger for her help in providing information necessary to write the grant.

The committee thanked Ms. Eatchel for all the time she spent on preparing the application for the ZAP Grant.

Ms. Orton reported that we have purchased a new flat bed, portable scanner and she will begin the process of scanning old class photos of students from Butlerville Elementary, Union Jr. High, and possibly Jordan High School. These photos will be featured in this year's display at Butlerville Days.

Mr. Shimizu asked about the progress of finding the old Butlerville Elementary School photos. Dean Smart is still working on that assignment.

Don Antczak reported that he is continuing to work on his assignment and passed a list of names that he and Ms. Conger have collected. The next step is to have a map of the area and place the locations of those families.

M. Shimizu wondered if we should ask Carol Winn, a writer, if she would be interested in writing the history of Butlerville once we have completed our projects. He mentioned that Ms. Orton had reminded him that we also have a writer sitting on our committee, Jerri Harwell. Ms. Orton said that she feels we should take advantage of our own assets before we step outside the committee for assistance in writing the history. She thought that Ms. Harwell should be asked first if she would be interested in taking on that assignment. We could ask for additional help from the Winn sisters if needed. Mr. Shimizu wants

to prepare a very brief summary of the history collected so far that could be placed on the City's web site.

John Glauser reported on the City Sites, Buildings & Artifacts Committee's progress. He said that the time frame given him by Mr. Peters for the completion of the marker project is 6-8 weeks. He mentioned that Mike Peterson had prepared three examples of logo that would appear on the trail markers. Ms. Conger passed a copy of those logos to the committee members for discussion. The committee voted and the first one on the list was approved. Mr. Glauser will report to Mr. Peters that this is the one we will use on the markers.

Ms. Conger indicated that the logo be placed at the top of the marker and the wording "placed in 2013" at the bottom of the marker. Ms. Orton said she liked Ms. Harwell's suggestion that our committee be honored by the addition of the "2013." Mr. Glauser asked Ms. Conger to be present at the meeting with Mr. Peters to finalize the information for the markers.

Mr. Shimizu asked how long it would take to have the markers in place and Mr. Glauser said 6-8 weeks. He wondered about the payment. Mr. Glauser said that Mr. Jim Peters will work with us on the payment and would be willing to complete the work and accept payment in two installments. Ms. Eatchel mentioned that the ZAP funds, if approved, will not come in until 2014, but the City will be willing to fund the project, knowing that the additional money will be coming.

Mr. Shimizu passed the committee members a copy of a "Strategic Plan" prepared by Max Evans. He asked the committee to look it over and be prepared to discuss it at a later meeting. He is hoping that in the future a location in the new City Offices will be available for the housing and display of our historic collections.

Mr. Glauser suggested that at our next meeting on May 8<sup>th</sup>, 2013 we walk the trail again as a committee. He will check with Mr. Peters and arrange for him to accompany us. He thought that each of us could walk the trail on our own and check for locations to place the markers before May 8<sup>th</sup>, and then walk it again as a committee. Ms. Orton will check with Councilman Peterson regarding the availability of a City van for transportation.

Meeting adjourned at 7:15 P.M. Our next meeting will be May 8, 2013, at 6:15 P.M. We will meet at the City Offices and ride together to the trail site.

